# KENDRIYA VIDYALAYA DLW KANCHANPUR VARANASI

**FORM OF REGISTRATION OF FIRM FOR THE PERIOD OF ONE YEAR**

Sub:-**Application for Registration of Firms-reg.**

Sir/Madam,

With reference to the your advertisement in news paper on the subject cited above , I am to inform you that I want to register my firm for supply of articles to your Vidyalaya (KendriyaVidyalaya DLW Kanchanpur Varanasi). Details of my firm are as given below:-

|  |  |  |
| --- | --- | --- |
| **S.No** | **Particulars** | **Details** |
| **1** | Name Of Firm(Copy of the Establishment Reg. Issued By Local Authority) (**Mandatory)** |  |
| 2 | Address of firm (Mentioned As Registration Form) |  |
| 3 | Works of the Firm (Mentioned As Registration Form) |  |
| **4** | Registration No. of Firm(Copy Of Firm Registration)**(Mandatory)** |  |
| **5** | GST No. of Firm (Copy Of GSTRegistration)**(Mandatory)** |  |
| **6** | PAN No. of Firm (Copy Of PAN Registration)**(Mandatory)** |  |
| 7 | Telephone No. of Firm |  |
| 8 | Mobile No. of Firm |  |
| 9 | Fax No. of Firm |  |
| 10 | E-Mail ID Of Firm |  |
| **11** | Bank A/C No of Firm (Copy Of The Bank Pass Book-1 Page)  **(Mandatory)** |  |
| 12 | Bank & Branch Name |  |
| 13 | IFSC Code Of Bank |  |
| 14 | Period For Registration |  |
| **15** | Site Photograph of Shop**(Mandatory)** |  |
| 16 | Any other |  |

**Note:- Kindly submit the self attested photocopies of supporting documents of the above information. Without GST number, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.**

**UNDERTAKING**

I Mr/Ms…………………………………………………………………………………………………….Proprietor of M/s………………………………………………………………………………………………………………….…………………..do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information/supporting document furnished by me found to be incorrect/false, the registration will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place:-………………………………………. Sign. of Proprietor

Date:-…………………………Name of the Proprietor:-……………………………………………….………………………….

Seal of the Firm

Encl:- As above.